

## **JOB SPECIFICATION**

<b>GRADE:</b>	Crown Counsel (Economic Crime)
<b>DEPARTMENT:</b>	Gibraltar Development Corporation
<b>RESPONSIBLE TO:</b>	National Coordinator appointed under the National Coordinator for Anti-Money Laundering and Combatting Terrorist Financing Regulations 2016 and/or whomever HMAG may nominate.

### **JOB PROFILE:**

The post holder must be able to work on his/her own, or as part of a team with designated responsibilities. He/she must have criminal litigation and/or criminal investigation experience and be able to advise on complex matters of economic crime, anti-money laundering (AML) and counter-terrorism financing (CTF), and all investigations of cases passed on to the Office of Criminal Prosecution and Litigation (OCPL) for case preparation for cases before the Magistrates' Court and the Supreme Court of Gibraltar. The post holder is also required to advise in respect of civil litigation involving AML and CTF and provide specialist legal advice to Government Departments, Authorities, and Agencies including, in particular, the Royal Gibraltar Police's Economic Crime Unit and HM Customs' Investigation Branch, on all matters relating to economic crimes, AML and CTF.

The role will include the following:

- Advising on all economic crime, AML and CTF legislation.
- Advising on all legal aspects of criminal investigations and casework, including reviewing evidence and review of:
  - dockets throughout an investigation (including, but not limited to, criminal – whether deriving from Crimes Act, Proceeds of Crime Act or any other Act, or any other investigation as defined in the Proceeds of Crime Act) to advise on sufficiency of evidence.
  - completed dockets prior to submission to OCPL.
  - disclose material to advise on disclosure test
- Assisting with all civil litigation relating to AML and CTF and providing legal advice connected thereto.
- Advising the Royal Gibraltar Police (and in particular the Economic Crime Unit), HM Customs (and in particular the Investigation Branch) and all other prosecuting authorities on pre-charging decisions, investigations, bail, evidence, legislation and procedures.
- Advising on pre-litigation procedures and review, prepare and lead on any legal matters or technical matters.
- Review of incoming MLA for investigative possibilities locally as well as the review of data obtained through the execution of the MLA for the same purpose.
- Preparation of outgoing MLA requests.
- Review of grounds for production orders, search warrants and other judicial orders.
- Involvement in operational briefings to offer advice on potential legal issues.
- Leading on all judicial review related matters.
- Leading on all legal professional privilege matters.
- Advise Royal Gibraltar Police's Economic Crime Unit and HM Customs' Investigation Branch on communications with defence legal teams, or conduct such communications as directed.
- Undertake any other duties commensurate with the post as may be required by the National Coordinator.

## **PERSON SPECIFICATION - CROWN COUNSEL (ECONOMIC CRIME) GOVERNMENT LAW OFFICES**

**Qualifications:** The Crown Counsel must be a Barrister or Solicitor who is entitled to practice in Gibraltar.

**Experience:** Relevant practical experience in criminal litigation and/or criminal investigation including AML and CTF, preferably for at least 5 years.

**Knowledge:** Knowledge of criminal litigation, economic crime, AML and CTF matters and relevant legislation is an advantage.

### **Key Skills:**

- Able to demonstrate strong intellectual ability.
- Ensure efficiency and time management skills and that deadlines are met adequately.
- Possess excellent written, organisational and communication skills at all levels, interpersonal skills and advocacy.
- Display initiative.
- Deal with the general public in an appropriate manner at all times.
- Be able to approach and analyse a wide range of problems, and think practically in investigative matters.
- Understand the relevant laws in their legislative setting and foresee the consequences of changes to economic crime legislation.
- Be able to work as part of a team, approach and analyse a wide range of problems.
- Be able to prioritise work, and work under pressure.
- Bilingual in English and Spanish is a preference.
- Computer literate.

**Other requirements:** Available to work on occasions, as required, after normal working hours, attend at short notice and provide standby cover where necessary and to travel overseas when required in connection with investigatory functions or training and liaison.

**Security Vetting Level:** This is a Security Check vetted post contingent on the successful applicant attaining security vetting clearance.

**Note:** Due to the nature of this position, applicants will be required to disclose relevant criminal convictions and to submit to a full security clearance procedure prior to interview. The vetting form must be completed and submitted along with your application form. Your identification must be verified as part of this process.

All disclosures of criminal background are received in the strictest confidence and checks are only made in connection with your application and for no other purpose. However, disclosure of criminal background will not necessarily debar you from employment – this will depend on the nature of the offence/s and the circumstances surrounding it/them.